KANSAS
ARTS COMMISSION

Lifecycle of a Grant Application
Operational Support for Arts & Cultural Organizations

Applications Available

Guidelines become available online in January at http://arts.ks.gov/grants/index.shtml

Applications Submitted

Applications for Fiscal Year 2011 must be received or U.S. postmarked by March 4, 2010.

Application Review

Program staff checks applications for eligibility and completeness. If staff has questions or needs more information, applicants are contacted. Once complete and deemed eligible, applications are pooled together. Funding amounts are determined by the number of applications, the amount of funding available and organization budget size.

Grantee Notification

Organizations with sucessful applications will be sent Grant Contracts no earlier than July 1, 2010. Please sign and return the contract upon receipt.

Signed Grant Contract received at KAC

Grantees will be paid within 90 days of the Commission's receipt of the signed and dated Grant Contract.

Funds Dispersed

Grantees receive a check by direct deposit or by mail at its official address. Please note that funding is subject to the availability of funds from federal and state resources. Upon receipt of funds, grantees are requested to contact their state and federal legislators (State House and Senate, and U.S. House and Senate) to thank them for supporting the Kansas Arts Commission.

Final Report Forms Submitted

Thirty days after the completion of the 2011 program or project (and no later than July 30, 2010), all final reports must be sent to the KAC.